



DEPARTMENT OF THE AIR FORCE
4TH FIGHTER WING ACC
SEYMOUR JOHNSON AIR FORCE BASE NC

30 July 2021

MEMORANDUM FOR 4 FSS/CC

FROM: 4 FW/CC

SUBJECT: Reservation Policy at Fort Fisher Air Force Recreation Area

References: (a) AFI 34-101, 16 April 2019, Air Force Morale, Welfare, and Recreation (MWR) Programs and Use Eligibility

1. Our number one priority at the 4th Fighter Wing is taking care of our Airman and families while we defend the nation. Our Force Support Squadron MWR resiliency and readiness programs provide the necessary building blocks essential to retention, resiliency, squadron readiness and trust among Airman. Fort Fisher Recreation Air Force Recreation Area is a key component to our mission readiness and capability.
2. Effective immediately and IAW AFI 34-101, Tables A2.1 and A2.2, the priorities for requesting a reservation at Fort Fisher Air Force Recreation Area are as follows:
 - a. Six (6) months in advance – active duty uniform members and their family members assigned or supported by Seymour Johnson AFB
 - b. Five (5) months in advance – active duty uniform members and their family members not assigned to or supported by Seymour Johnson AFB
 - c. Four (4) months in advance – service retirees and their family members retired from active duty or reserve and veterans eligible under the Veterans Equal Access Act of 2018
 - d. Three (3) months in advance – all other authorized patrons outlined in AFI 34-101, table A2.1, categories 5-14
 - e. Two (2) months in advance – all other authorized patrons outlined in AFI 34-101, table A2.2, categories 15-28
3. This policy will remain in effect until rescinded by 4 FW/CC or higher authority.

A handwritten signature in black ink, appearing to read "Kurt C. Helpinstine", is written over a horizontal line.

KURT C. HELPHINSTINE, Colonel, USAF
Commander