

CATEGORY A– Mission Sustaining

(ALMOST ALL APF)

Fitness

Library

CATEGORY B– Community Support

(SUBSTANTIAL APF)

Child Development Center

Family Child Care

Youth Center

Tickets & Tours

Auto Hobby

Outdoor Recreation

Framing

Bowling

BellaMorphosis

CATEGORY C– Revenue Generating

(NO DIRECT APF)

Fort Fisher

Golf

Skeet

NOT CATEGORIZED

(FULL APF)

Dining Facility

Lodging

Mortuary



CONTACTS

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Resource
Management

NON-APPROPRIATED
FUNDS PAMPHLET



WHAT ARE NAF FUNDS?

NAF funds are dollars dedicated to enhancing the quality of life for Airmen. Our responsibility is to be effective stewards of these funds, and to ensure they are used for the collective benefit of military personnel, their families, and authorized civilians. NAFs are government funds, but are separate and apart from funds appropriated by Congress.

HOW ARE NAFs GENERATED?

NAFs are generated through the resale of goods, and through fees and charges for goods and services. We also receive NAFs through AAFES dividends, leisure travel commissions, and nominal interest on NAF bank accounts.

WHAT ARE NAFs USED FOR?

NAFs are used to provide programs, to purchase equipment, furnishings, supplies, and to fund facility renovations and upgrades. NAFs are generally not used outside the Force Support/MWR program, or for any requirement (authorized) APF support.

WHAT ARE SPECIAL MORALE & WELFARE FUNDS?

SM&W funds are event specific funds; i.e. Change of Commands, Immersions, Welcome Baskets, Right Start, and Flowers for Memorials. Dollar amounts are set on each event. SM&W funds request approval is delegated to 4 FSS/FSR, who must by AFI exercise sound judgment and fiscal restraint when using SM&W. Abuses in previous audits, especially the perception of using SM&W as a personal “slush fund” to entertain friends and associates, led to extensive scrutiny and the controls in place today. Strict limits on what can and cannot be supported are contained in AFI 34-201, Chapter 12.

WHAT ARE UNIT FUNDS?

Installation commanders are authorized to use MWR NAFs for unit and tenant unit commanders' base or organizational parties and picnics; ensuring all eligible personnel, to the extent possible, are able to attend and the basic needs of the MWR program are being met. The current funding limitation for ACC bases is \$3 per assigned military person (Active Duty Only) in a fiscal year, and it is sufficient enough to provide for the Quality of Life for our military and civilian members as well as their dependents. The installation commander may elect to retain the total \$3 authority to host a base-wide function or may opt to provide a portion of the \$3 to his/her unit and tenant commanders, i.e., \$1.50 for unit-sponsored picnics/parties and retain \$1.50 for a base-wide function. The decision is entirely up to the discretion of the host installation commander on the amount allocated between squadrons and base-wide functions utilizing the base NAF funds under this authority. We encourage the installation commander to provide the widest dissemination of the base policy for this program.



WHAT ARE PRIVATE ORGS?

POs are self-sustaining special interest groups, set up by people acting outside of and official position or connection they may have with the Federal Government. They operate on base with the written consent of the Installation Commander. FSS monitors and administers the PO program.

Continuous resale is not authorized for POs, except thrift shops. The commander may allow occasional sales and fund raising events (no more than 2 per quarter).

WHAT ARE UNOFFICIAL ACTIVITIES?

Unofficial activities/organizations are small groups of individuals, which are not required to be formally established as POs because their current assets (including cash, investments, inventory, and receivables) do not exceed a monthly average of \$1,000 over a 3-month period. Examples of unofficial activities/organizations are unit coffee funds, flower funds, sunshine funds, and other small non-resale operations.

If you have any questions, please call the 4 FSS Resource Management Office (FSR) at 722-7290.